College of Massage Therapists of Ontario

INDEPENDENT CONTRACTOR OPPORTUNITY

REFRESHER COURSE TUTOR

WHO WE ARE

The **College of Massage Therapists of Ontario (CMTO)** regulates Registered Massage Therapists (RMTs/MTs) and exists to protect the public interest. By ensuring that RMTs/MTs maintain professional Standards of Practice and are held accountable for their conduct, CMTO protects the public's right to receive high quality, safe and ethical Massage Therapy care.

OVERVIEW

An applicant may be required to complete the CMTO Refresher Course prior to participating in the Certification Examinations or a registrant may be required to complete the CMTO Refresher Course pursuant to an order of the Inquiries, Complaints and Reports Committee (ICRC), or as a requirement to move from an Inactive Certificate to a General Certificate of registration.

CMTO's Refresher Course consists of two components:

1. The CMTO Jurisprudence Program
2. Tutoring with a CMTO-approved tutor

ABOUT THE ROLE

The role of a tutor is one or a combination of teacher, coach and evaluator that provides support to applicants for registration or registrants who are required to complete the CMTO Refresher Course. Using the Refresher Competencies Assessment Tool (RCAT) as a foundation, the tutor drafts a detailed program proposal based on specific development needs of the applicant / registrant for approval by CMTO. Once approved, the tutor and applicant / registrant work together to address various components of the customized program. Upon completion, the tutor prepares and submits a final report for consideration by CMTO.

SKILLS

- Computer literacy with access to a personal electronic device (e.g. laptop or tablet);
- Adaptable and able to work well with others;

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1867 Yonge Street, Suite 810
Toronto, ON M4S 1Y5

Phone: 416.489.2626
Toll-free (in Ontario): 1-800-465-1933

cmto@cmto.com

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- Committed to maintaining integrity and ensuring confidentiality and professionalism;
- Able to listen and communicate clearly and effectively;
- Excellent verbal and written communication skills;
- Strong sense of ethics and accountability;
- Critical-thinking and problem-solving skills;
- Commitment to respect diversity and to maintain fair, transparent processes within the limitations set by legislation;
- Commitment to ongoing professional development to enhance expertise and remain current in regulatory matters;
- Fluency in French considered an asset;

ELIGIBILITY

- Hold a General Certificate in good standing with CMTO;
- Current General Certificate of Registration as an RMT in Ontario;
- Minimum of five (5) years of practice;
- Familiarity with CMTO's Massage Therapy Standards of Practice
- Familiarity and general working knowledge of CMTO's governing legislation and an understanding of the professional context within which the College operates;
- Availability to participate in online training session which commences in March 2026;
- Previous experience as an educator is preferred.

TIME COMMITMENT

- Online training session on Thursday Mar. 5, 2026
- Quarterly online Cyber Security training
- Number of tutoring hours can vary

REMUNERATION AND EXPENSES

- Hourly rate as negotiated with applicant or registrant
- A per diem is paid for training days

INTERESTED?

To be considered for this role, please forward your resume and cover letter to registrationservices@cmto.com on or before **December 12, 2025. Please state the Role Title in the Subject Line of the email.**

Please note, individuals who take on the role of Refresher Course Tutor are independent contractors and are not employees of the College.

We thank all applicants for their interest in CMTO. All qualified applicants will be considered. To support access across the province, RMTs located outside the GTA are encouraged to apply. Only applicants selected for an interview will be contacted.

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CMTO is dedicated to championing accessibility, diversity and equal opportunity and welcomes all applicants including but not limited to: all religions and ethnicities, persons with disabilities, LGBTQ2S+, BIPOC persons, racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, and others who may contribute to the further diversification of ideas.

CMTO is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA). As such, we strive to make our recruitment, assessment, and selection processes as accessible as possible and provide accommodations as required for applicants with disabilities. If you require any accommodations at any point during the application process, please let us know.

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