

**College of Massage Therapists of Ontario
Special Board Meeting Minutes**

**Wednesday, April 17, 2024
Virtually via Microsoft Teams**

Public Member Attendees:

J. Mathers, Board Chair
B. Highgate
C. Watt
J. Patel
H. Shears

Professional Member Attendees:

S. Adderley, Vice Chair
S. Biber
T. Contois
R. Libby
C. Mandalentis
J. McGill
D. Oehring
R. Van Vliet
A. Van Zelst

Administration:

M. Boon, Registrar & CEO
V. Browne, Director, Registration Services
B. Sumpton, Director, Professional Practice
S. Harris, Manager, Policy & Communications
A. Prabakaran, Manager, IT Applications
W. Mughal, IT Applications Support Specialist
F. Ng, Coordinator, Corporate Services

Recorder: C. Simpson, Governance Administrator

The Board Meeting was Livestreamed.

1. Call to Order

J. Mathers, Board Chair, called the Board Meeting to order at 9:00 AM and welcomed observers on the Livestream.

A roll call was conducted.

44 Tammy Contois provided the Land Acknowledgement as a demonstration of recognition and
45 respect for Indigenous peoples.

46

47 A moment of silence was held for the passing of public Board member, Lloyd White. The Board
48 Chair acknowledged Lloyd's 14-year commitment and contributions to the CMTO and public
49 service.

50

51 2. Declaration of Conflict of Interest

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53 Board members were asked to declare conflicts of interest for any of the items to be
54 discussed during the meeting. No conflicts of interest were declared.

55

56 3. Approval of April 17, 2024 Agenda

57

58 **2024 April 17 - MOTION 1: S. Biber/R. Van Vliet**

59

60 THAT the April 17, 2024 Agenda be adopted and approved by the Board.

61

CARRIED

62

63 4. Proposed Equity, Diversity and Inclusion (EDI) Committee Slate

64

65 K. McCarthy, Chair, Inaugural Governance Committee (IGC) presented the proposed EDI
66 Committee slate and outlined the process, approach, and observations that led to the
67 recommendation.

68

69 **2024 April 17 - MOTION 2: S. Biber/J. McGill**

70

71 THAT the Board approves the proposed EDI Committee Slate as presented by the
72 Inaugural Governance Committee.

73

CARRIED

74

75 5. Committee Appointments

76

77 K. McCarthy presented the IGC's recommendation to appoint Bobbie Flint as the Vice Chair
78 of the Fitness to Practise Committee.

79

80 **2024 April 17 - MOTION 3: D. Oehring/R. Van Vliet**

81

82 THAT the Board approves Bobbie Flint as the Vice Chair of the Fitness to Practise
83 Committee.

84

CARRIED

85

86 K. McCarthy noted that Lloyd White's term ended on February 23, 2024, which resulted in
87 vacancies on both the Client Relations and Registration Committees. The IGC recommended
88 Jay Mathers for the Client Relations Committee and Brian Highgate for the Registration
89 Committee on an interim basis until the Ministry appoints a replacement.

90 Additionally, Jay Mathers was proposed as Vice Chair of the Client Relations Committee.

91
92 K. McCarthy presented the IGC's recommendation to appoint Jay Mathers as the interim
93 public Board member and Vice Chair of the Client Relations Committee.

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95 **2024 April 17 – MOTION 4: T. Contois/A. Van Zelst**

96
97 THAT the Board approves Jay Mathers as an interim public Board member of the
98 Client Relations Committee and Vice Chair of the Committee as presented.

99 **CARRIED**

100
101 Jay Mathers abstained from voting.

102
103 K. McCarthy presented the IGC's recommendation to appoint Brian Highgate as the interim
104 public Board member of the Registration Committee.

105
106 **2024 April 17 – MOTION 5: J. McGill/C. Watt**

107
108 THAT the Board approves Brian Highgate as an interim public Board member of the
109 Registration Committee as presented.

110 **CARRIED**

111
112 Brian Highgate abstained from voting.

113
114 The Board Chair thanked the IGC and staff for their work on the EDI Committee.

115
116 *Kevin McCarthy left the meeting at 9:18 AM.*

117
118 6. New Business

119
120 There was no new business before the Board.

121
122 7. Items of Information

123
124 A Board education session is scheduled for May 27, 2024.

125
126 The next Board meeting will be held on May 28, 2024.

127
128 8. In-Camera Session

129
130 **2024 April 17 – MOTION 6: S. Biber/T. Contois**

131
132 THAT the Board move in-camera in accordance with RHPA Schedule 2, s7(2)(d) to
133 discuss personnel matters.

134 **CARRIED**

136 *The Board moved in-camera at 9:19 AM.*

137

138 **2024 April 17 – MOTION 7: R. Van Vliet/S. Biber**

139

140 THAT the Board moves out of in-camera in accordance with RHPA Schedule 2, s7(2)(d).

141

142

CARRIED

143 *The Board moved out of in-camera at 9:45 AM*

144

145 9. Adjournment

146

147 **2024 April 17 - MOTION 8: S. Biber/R. Van Vliet**

148

149 THAT the April 17, 2024 Board Meeting be adjourned.

150

CARRIED

151

152 The Special Board Meeting adjourned at 9:46 AM.

153

154

155

156

157 _____
J. Mathers, Public Member

158 Board Chair

M. Boon
Registrar CEO