

Council Meeting Minutes

Videoconference

Date: November 28, 2022

Location: Videoconference – Microsoft (MS) TEAMS

Present: K. Westfall-Connor, RMT, President

S. Adderley, RMT

S. Biber, RMT

A. Cantalini, RMT

L. Hargreaves, RMT

C. Mandalentis, RMT

J. Mathers, Public Member

D. Oehring, RMT

J. Patel, Public Member

H. Shears, Public Member

C. Watt, Public Member

L. White, Public Member

Administration: M. Boon, Registrar & CEO

A. Brennand, Director, Policy and Communications

V. Browne, Director, Registration Services

N. Garnette, Director, Professional Conduct

V. McCoy, Director, Professional Practice

G. Njuguna, Director, Corporate Services

R. Pestana, Manager, Policy and Communications

A. Peco, Manager, Hearings

A. Prabakaran, Manager, IT Applications

C. Ralph-Edwards, Controller

C. Simpson, Governance Administrator

Regrets: I. Vining, RMT

R. Van Vliet, RMT

Recorder: C. Simpson, Governance Administrator

The Council Meeting was Livestreamed.

42 1. Call to Order

43
44 K. Westfall-Connor, President, called the Council Meeting to order at 9:00 AM and
45 welcomed observers on the Livestream.

46
47 C. Watt provided the land acknowledgement as a demonstration of recognition and respect
48 for Indigenous peoples.

49
50 The President provided the following announcements:

- 51 • Howard Shears joined Council as a Public Member for a one-year term, effective
- 52 November 17, 2022.
- 53 • End of Terms on Council for Anna Cantalini and Lesley Hargreaves.

54
55 Council extended a warm welcome to H. Shears and thanked A. Cantalini and L. Hargreaves
56 for their years of service on Council and various Committees and wished them well.

57
58 2. Declaration of Conflict of Interest

59
60 No conflicts of interest were declared.

61
62 3. Approval of the Agenda of November 28, 2022

63
64 **2022 November 28 - MOTION 1: L. Hargreaves/J. Mathers**

65
66 THAT the agenda of November 28, 2022 be adopted as presented.

67 **CARRIED**

68
69 4. Approval of the Consent Agenda of November 28, 2022

70
71 The following amendments were noted:

72
73 Item 4.3 Executive Committee Report, 2.9 (3) should read, *“Increase to GC fee by \$100 in*
74 *2023, up to \$75 in 2024, and up to \$75 in 2025.”*

75
76 **2022 November 28 – MOTION 2: C. Watt /C. Mandalentsis**

77
78 THAT the Consent Agenda of November 28, 2022, be approved as amended.

79 **CARRIED**

80 5. Quarterly Reporting

81 5.1 Q3 Registrar’s Report

82
83 M. Boon, Registrar & CEO, presented the 2022– Q3 Registrar’s Report. There were no
84 concerns with the report.

85 **2022 November 28 – MOTION 3: S. Biber/A. Cantalini**

86
87 THAT Council accepts the Q3 Registrar’s Report as presented.

CARRIED

88
89 5.2 Q3 Workplan Report

90
91 M. Boon, Registrar & CEO, provided Council with a status update of the projects in the
92 2022– Q3 Workplan Report.

93
94 **2022 November 28 – MOTION 4: S. Biber/L. Hargreaves**

95
96 THAT Council accepts the Q3 Workplan Report as presented.

CARRIED

97
98
99 5.3 Q3 Organizational Risk Register

100
101 **2022 November 28 – MOTION 5: J. Mathers/S. Biber**

102
103 THAT Council accepts the Q3 Organizational Risk Register as presented.

CARRIED

104
105
106 5.4 Q3 Key Performance Indicators (KPIs)

107
108 A. Brennand, Director, Policy & Communications, presented the 2022 – Q3 Key Performance
109 Indicators (KPIs) Report to Council.

110
111 Council suggested indicating the percentage of increase or decrease under Transparency.

112
113 **2022 November 28 – MOTION 6: C. Mandalentis/J. Patel**

114
115 THAT Council accepts the Q3 Organizational Risk Register as presented.

CARRIED

116
117 **Action Item:**

- 118 1. Staff to indicate percentage increase or decrease for Strategic Goal Transparency on the
119 next report.

120
121 5.5 Q3 Financial Report

122
123 C. Ralph-Edwards, Controller, presented the 2022 – Q3 Financial Report to Council. He
124 spoke to those items that exceeded the established variance thresholds of greater than
125 \$50,000 and 10% and explained what triggers a variance.

126
127
128

129 **2022 November 28 – MOTION 7: J. Mathers/J. Patel**

130
131 THAT Council approves the unaudited 2022-Q3 Statement of Operations and
132 Statement of Financial Position as presented.

133 **CARRIED**

134
135 5.6 Q3 DEI Ad Hoc Committee Report

136
137 J. Patel, Chair of the DEI Ad Hoc Committee, presented the 2022 – Q3 Committee Report to
138 Council. There were no concerns with the report.

139 *There was a 15-minute break at 10:15 AM. Council reconvened at 10:30 AM.*

140
141
142 6. Items for Decision

143
144 6.1 2023 Budget

145
146 M. Boon, Registrar & CEO, presented the 2023 Budget to Council. The 2023 Budget
147 included an Operating budget, Capital Budget, and a Net Unrestricted Assets Analysis. The
148 Budget is projecting an overall surplus of \$989k which is slightly higher than the \$984k
149 surplus projected during the fee increase discussion.

150
151 Council suggested adding a column that shows the actual to the end of the third quarter for
152 Members to understand the move from actual to forecast and the budget.

153
154 **2022 November 28 – MOTION 8: H. Shears/S. Biber**

155
156 THAT Council approves the proposed 2023 Operating and Capital budget as
157 presented.

158 **CARRIED**

159
160 **Action Item:**

161 1. Staff to include a column in the budget to show the actual to the end of the third quarter.

162
163 6.2 Proposed Revisions to Funding for Therapy and Counselling Policy

164
165 R. Pestana, Manager, Policy and Communications, presented the proposed revisions to the
166 Funding for Therapy and Counselling Policy.

167
168 **2022 November 28 – MOTION 9: J. Mathers/S. Biber**

169
170 THAT Council approves the proposed revisions to the Funding for Therapy and
171 Counselling Policy as presented.

172 **CARRIED**

173 6.3 Tribunal Modernization – OPSDT Project

174
175 Council noted an amendment to the Briefing Note which should read, “...approved in
176 principle at the September 2022 Executive Committee Meeting, on behalf of Council.”

177
178 A. Peco, Manager, Hearings presented the Tribunal Modernization OPSDT Project.

179
180 **2021 November 28 – MOTION 10: S. Biber/H. Shears**

181 THAT Council approves a pilot project to collaborate with the OPSDT as presented.

182
183 **CARRIED**

184
185 7. New Business

186
187 7.1 IT Connection Cables

188
189 The President requested that Council Members be provided with cables to connect their
190 laptops to external monitors during virtual meetings.

191
192 **Action Item:**

- 193 1. Staff to provide IT Cables for Council Members to connect their laptops to external
194 monitors during virtual meetings.

195
196 8. Adjournment

197
198 **2022 November 28 – MOTION 11: L. Hargreaves/A. Cantalini**

199 THAT the November 28, 2022 Council meeting be adjourned.

200
201
202 **CARRIED**

203
204 The meeting was adjourned at 11:45 AM and the Livestream ended.

205
206
207 Council convened at 1:15 PM for a DEI Education Session on Health Equity presented by
208 Marylin Kanee. The Education Session ended at 3:05 PM.

209
210
211
212
213 _____
214 K. Westfall-Connor, RMT
President

213 _____
M. Boon
Registrar CEO