

## Time Commitment for Committees

In addition to attending meetings, time will be required to prepare by reviewing the meeting package. Non-Council members are expected to attend mandatory training and orientation sessions.

For additional information on Committees please refer to the [2022 Annual Report](#) and the [Council and Committees webpage](#).

Below is a summary of each Committee and the estimated time commitment required.

Committee	Time Commitment
<p><b>Discipline</b></p> <p>The Discipline Committee is responsible for hearing and determining allegations of professional misconduct or incompetence against registrants.</p>	<ul style="list-style-type: none"> <li>• 3-4 Committee/training days per year</li> <li>• If selected to be part of a Discipline Panel, the time commitment could be 2-7 days per hearing if the matter is contested</li> </ul>
<p><b>Inquiries, Complaints and Reports</b></p> <p>The Inquiries, Complaints and Reports Committee is responsible for handling registrant-specific concerns about professional misconduct, incompetence and incapacity from various sources (e.g., formal complaints, mandatory reports, information coming to the attention of the Registrar)</p>	<ul style="list-style-type: none"> <li>• 2-3 Committee/training days per year</li> <li>• 6-8 full-day panel meetings per year</li> <li>• Some additional shorter meetings as required</li> </ul>
<p><b>Registration</b></p> <p>The Registration Committee is responsible for determining the eligibility for registration of all applicants where there is a question about capacity, training, experience or education, and/or when the Registrar believes that terms, conditions or limitations should be imposed on a certificate.</p>	<ul style="list-style-type: none"> <li>• 8-10 (half-day) meetings per year</li> </ul>

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<p><b>Quality Assurance</b></p> <p>The Quality Assurance Committee is responsible for overseeing the development and implementation of a Quality Assurance Program in accordance with the <i>Regulated Health Professions Act, 1991</i> and College regulations.</p>	<ul style="list-style-type: none"> <li>• 8-10 full-day Committee meetings and panel meetings per year</li> </ul>
<p><b>Client Relations Committee</b></p> <p>The Client Relations Committee is responsible for all programs and measures that are designed to address, prevent, or deal with sexual abuse of clients by registrants. This responsibility has been extended to address any aspect of relations between registrants and their clients.</p>	<ul style="list-style-type: none"> <li>• 3-4 (half-day) meetings per year</li> </ul>