



**College of Massage Therapists of Ontario
By-Law No. 9**

The Registrar

Interpretation

1. Consistency with the *Regulated Health Professions Act, 1991 (RHPA, 1991)* and the *Massage Therapy Act, 1991*

All provisions of these and all by-laws of the College shall be interpreted in a manner consistent with the *RHPA, 1991* and the *Massage Therapy Act, 1991* and where any inconsistency is found to exist, the inconsistent provision shall, where practical, be severed from the by-law.

Definitions

1. In this by-law, unless otherwise defined or required by the context,

- (A) "**By-laws**" means all by-laws of the College;
- (B) "**College**" means the College of Massage Therapists of Ontario (CMTO);
- (C) "**Registrar**" means the Registrar and Chief Executive Officer of the College, or in the case of the absence or inability of the Registrar, the Deputy Registrar of the College and/or includes a person appointed as Interim Registrar by the Council;
- (D) "**Resolution**" means a vote of a majority of those Council members in attendance at the meeting and voting on the resolution, where a quorum is present;
- (E) "**RHPA**" means the *Regulated Health Professions Act, 1991*, including its associated regulations and the *Health Professions Procedural Code*, which is Schedule 2 of the *Regulated Health Professions Act, 1991*.

Any term not defined in this By-Law shall have the meaning provided to it in the *RHPA, 1991* or the *Massage Therapy Act, 1991*.

Registrar

2. (A) The Registrar holds the most senior position on the College's staff and is the Chief Executive Officer of the College.
- (B) The Registrar is directly accountable to Council and, between Council meetings, to the Executive Committee.
- (C) The Registrar's duties include:
 - i. Overseeing the operations of and management of the College in accordance with the established governance policies as approved by Council;
 - ii. Ensuring compliance with statutory obligations;
 - iii. The Registrar may set a fee, and require a person to pay the fee, for anything that the Registrar or a committee is required or authorized to do by law or the by-laws, for which no fee has been set by Council; and
 - iv. Any other duty determined by Council.

Deputy Registrar

3. The Registrar may appoint a staff person of the College to act as Deputy Registrar at any time and for any period of time, and when so appointed, that person shall have all the powers and authorities of the Registrar that are delegated to them by the Registrar.

Acting Registrar

4. The Council or the Executive Committee may appoint an Acting Registrar if the Registrar is unable to act due to absence or is unavailable or if the position of Registrar becomes vacant. When so appointed, that person shall have all the powers and authorities of the Registrar. The appointment of the Acting Registrar shall continue unless and until the Executive Committee or Council, by resolution, terminates the appointment of the Acting Registrar.

Administration

5. The Council of the College shall administer this By-Law.

Effective Date

6. This By-Law comes into force on the day enacted.

Enacted November 19, 1999
Amended May 2014, May 2022