



Council Meeting Minutes

- Date:** May 10, 2021
- Location:** Videoconference – Microsoft (MS) TEAMS
- Present:** K. Westfall-Connor, RMT, President
 L. White, Public Member, Vice President
 S. Adderley, RMT
 S. Biber, RMT
 A. Cantalini, RMT
 C. Gross, Public Member
 L. Hargreaves, RMT
 M. Kesler, Public Member
 J. Mathers, Public Member
 D. Oehring, RMT
 L. Tucker, RMT
 R. Van Vliet, RMT
 I. Vining, RMT
 C. Watt, Public Member
- Regrets:** S. Mall, Public Member
- Administration:** C. Flitton, Registrar & CEO*
 M. Boon, Deputy Registrar*
 A. Brennand, Director, Policy and Communications*
 V. Browne, Director, Registration Services *
 N. Garnette, Director, Professional Conduct*
 V. McCoy, Director, Professional Practice*
 K. Molnar, Director, Corporate Services*
 C. Ralph-Edwards, Controller*
 B. Sumpton, Manager, Research*
 L. Webber, Senior Executive Assistant*
- Guests:** S. Goodwin, Goodwin Consulting*
- Recorder:** L. Webber, Senior Executive Assistant*

*attended a portion of the meeting only

1.	<u>Call to Order</u> The meeting was called to order at 9:02 AM.	
2.	<u>Declaration of Conflicts of Interest</u> No conflicts of interest were declared.	
3.	<u>Approval of the Agenda of May 10, 2021</u> 2021 May 10 – MOTION 1: J. Mathers/L. Hargreaves THAT the Agenda of May 10, 2021, be adopted as presented. <p style="text-align: right;">CARRIED</p>	
4.	<u>In Camera Session</u> <u>4.1 2020 Registrar & CEO Performance Evaluation Report</u> 2021 May 10 – MOTION 2: C. Gross/L. Tucker THAT Council move to an in camera session at 9:03 AM in accordance with the RHPA, Schedule 2, Section 7(2)(d) to discuss the results of the Registrar & CEO’s 2020 Performance Appraisal. <p style="text-align: right;">CARRIED</p> 2021 May 10 – MOTION 3: L. Hargreaves/A. Cantalini THAT Council move out of the in camera session at 9:52 AM in accordance with the RHPA, Schedule 2, Section 7(2)(d). <p style="text-align: right;">CARRIED</p> 2021 May 10 – MOTION 4: C. Gross/J. Mathers THAT Council accept the Registrar and CEO’s 2020	

	Performance Evaluation.	CARRIED
5.	<p><u>Council Evaluations</u></p> <p><u>5.1 Meeting Evaluation of February 9, 2021</u></p> <p>There were no issues raised respecting the February 9, 2021 Council meeting.</p> <p><u>5.2 2020 Annual Council Performance Evaluation Outcomes and 2021 Council Ongoing Learning Needs</u></p> <p>There were no issues raised respecting the 2020 Annual Council Performance Evaluation.</p> <p>Council members were reminded to connect with their mentors should they have any questions related to items on the agenda before the meeting starts.</p>	
6.	<p><u>Consent Agenda</u></p> <p>2021 May 10 - MOTION 5: S. Biber/C. Gross</p> <p>THAT the consent agenda be approved as presented.</p>	CARRIED
7.	<p><u>Quarterly Reporting</u></p> <p><u>7.1 2021 – Q1 Financial Report</u></p> <p>K. Molnar, Director, Corporate Services, presented the 2021 – Q1 Financial Report to Council.</p> <p>2021 May 10 - MOTION 6: C. Watt/S. Biber</p> <p>THAT Council approve the unaudited 2021 – Q1 Statement of Operations and Statement of Financial Position.</p>	CARRIED

	<p><u>7.2 2021 – Q1 Workplan Report</u></p> <p>C. Flitton, Registrar, provided Council with the status of the projects in the 2021 – Q1 Workplan Report.</p> <p>2021 May 10 – MOTION 7: S. Biber/M. Kessler</p> <p>THAT Council accept the 2021 – Q1 Workplan Report as presented.</p> <p style="text-align: right;">CARRIED</p> <p><u>7.3 2021 – Q1 Key Performance Indicators Report (KPIs)</u></p> <p>A. Brennand, Director, Policy & Communications, presented the 2021 – Q1 Key Performance Indicators (KPIs) Report to Council.</p> <p>2021 May 10 – MOTION 8: A. Cantalini/S. Adderley</p> <p>THAT Council accept the 2021 – Q1 Key Performance Indicators (KPIs) Report as presented.</p> <p style="text-align: right;">CARRIED</p>	
8.	<p><u>Items for Decision</u></p> <p><u>8.1 BN – Amendment to 2021 Workplan</u></p> <p>C. Flitton requested that the project related to the “Review and Update of CMTO’s General Regulation” be moved to the developmental section of the Workplan.</p> <p>2021 May 10 – MOTION 9: J. Mathers/R. Van Viet</p> <p>THAT the proposed amendment to the 2021 Workplan be approved by Council.</p> <p style="text-align: right;">CARRIED</p> <p><u>8.2 BN – Massage Therapy Research Fund</u></p> <p>B. Sumpton, Manager, Research provided Council with alternate research options as the College’s contract with</p>	

	<p>Centennial College’s Applied Research, Innovation and Entrepreneurship Services (ARIES) ends on December 31, 2021. As Council originally allocated these funds for the purposes of supporting Massage Therapy research, it is proposed that the contract with ARIES be extended to ensure administrative oversight of the projects currently funded until they are completed. Any unused funds will be returned to CMTO and the \$250,000.00 internally restricted funds will continue to be held and used for the Evidence Informed Practice project and Regulatory Risk project originally scheduled for development in 2021 but delayed due to cost mitigation measures to 2022.</p> <p>2021 May 10 – MOTION 10: C. Gross/S. Biber</p> <p>THAT the MTRF contract with ARIES only be extended to allow for completion of currently funded MTRF projects within the funding guidelines set by the contract and after project completion, any remaining funds be transferred back to CMTO where they will be reviewed for tax implications and the MTRF closed.</p> <p style="text-align: right;">CARRIED</p> <p>2021 May 10 – MOTION 11: A. Cantalini/S. Biber</p> <p>THAT commencing with the 2022 budget, the \$250,000 in the fund internally restricted for Massage Therapy research be drawn down by the amount budgeted annually in the Professional Practice department budget for developing education for EIP and funding research activities in support of the Regulatory Risk project.</p> <p style="text-align: right;">CARRIED</p>	
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9.	<p><u>New Business</u></p> <p>There was no new business.</p>	
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10.	<p><u>Items for Information</u></p> <p><u>10.1 2021 Sexual Abuse Prevention Plan</u></p> <p>A Cantalini, Chair of the Client Relations Committee presented</p>	
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	<p>the 2021 Sexual Abuse Prevention Plan to Council for information.</p> <p><u>10.2 Massage Therapy Research Fund Progress Reports</u></p> <p>No questions or concerns were raised regarding the progress reports that were shared for information purposes only.</p> <p><u>10.3 College Performance Measurement Framework Update and CPMF Summary Report</u></p> <p>C. Flitton informed Council that a CPMF Summary Report format had been prepared from the larger report, which was submitted to the Ministry, to provide a quick review of CMTO’s 2020 performance against the Standards.</p>	
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<p>11.</p>	<p><u>Adjournment</u></p> <p>2021 May 10 – MOTION 12: L. Tucker/L. Hargreaves</p> <p>THAT the May 10, 2021 Council meeting be adjourned.</p> <p style="text-align: right;">CARRIED</p> <p>The meeting was adjourned at 12:34 PM</p> <p>K. WESTFALL-CONNOR C. FLITTON</p> <p>_____</p> <p>K. Westfall-Connor, RMT C. Flitton President Registrar & CEO</p>	
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