



Council Meeting Minutes

Date: June 14, 2021

Location: Videoconference – Microsoft (MS) TEAMS

Present: K. Westfall-Connor, RMT, President
L. White, Public Member, Vice President
S. Adderley, RMT
S. Biber, RMT
A. Cantalini, RMT
C. Gross, Public Member
L. Hargreaves, RMT
M. Kesler, Public Member
S. Mall, Public Member
J. Mathers, Public Member
D. Oehring, RMT
L. Tucker, RMT
R. Van Vliet, RMT
I. Vining, RMT
C. Watt, Public Member

Administration: C. Flitton, Registrar & CEO
M. Boon, Deputy Registrar
A. Brennand, Director, Policy and Communications
V. Browne, Director, Registration Services
N. Garnette, Director, Professional Conduct
V. McCoy, Director, Professional Practice
K. Molnar, Director, Corporate Services
C. Ralph-Edwards, Controller
L. Webber, Senior Executive Assistant

Guests: B. MacKenzie, Hilborn, LLP*

Recorder: L. Webber, Senior Executive Assistant

*attended a portion of the meeting only

1.	<u>Call to Order</u> The meeting was called to order at 9:00 AM.	
2.	<u>Declaration of Conflicts of Interest</u> No conflicts of interest were declared.	
3.	<u>Approval of the Agenda of June 14, 2021</u> 2021 June 14 – MOTION 1: M. Kesler/J. Mathers <p style="text-align: center;">THAT the Agenda of June 14, 2021, be adopted as presented.</p> <p style="text-align: right;">CARRIED</p>	
4.	<u>Items for Decision</u> <u>4.1 Presentation of the Draft 2020 Audited Financial Statements</u> K. Westfall-Connor introduced B. MacKenzie of Hilborn, LLP, the College auditor, who presented the 2020 Draft Audited Financial Statements. B. MacKenzie stated that CMTO’s financial statements present fairly, in all material aspects, the position of the College as at December 31, 2020, in accordance with Canadian accounting standards for not-for-profit organizations. The Statements include a transfer (reduction) from the Internally restricted for national initiatives to Unrestricted net assets by the Registrar. The amount originally restricted for the three-year financial commitment with CMTCA is greater than required due to attrition in registration counts during the COVID-19 pandemic and no increase to the fees charged. Thus, the Financial Statements reflect a transfer of the surplus amount of \$155, 141. In accordance with Finance Policy F18 Surplus Retention, at the discretion of the Registrar, transfers between Unrestricted Net Assets to/from Internally Restricted Net Assets can take place and must be approved by Council.	

	<p>2021 June 14 – MOTION 2: J. Mathers/A. Cantalini</p> <p>THAT Council approve the transfer of \$155,141 from the Internally restricted for national initiatives to the Unrestricted net assets.</p> <p style="text-align: right;">CARRIED</p> <p>2021 June 14 – MOTION 3: S. Mall/S. Biber</p> <p>THAT Council approve the draft Audited Financial Statements for the fiscal year ended December 31, 2020.</p> <p style="text-align: right;">CARRIED</p> <p>B. MacKenzie left the meeting.</p> <p><u>4.2 Appointment of Auditor for 2021</u></p> <p>2021 June 14 – MOTION 4: C. Watt/L. Hargreaves</p> <p>THAT Council appoint Hilborn, LLP as CMTO’s auditor for 2021.</p> <p style="text-align: right;">CARRIED</p>	
<p>5.</p>	<p><u>Consent Agenda</u></p> <p>2021 June 14 - MOTION 5: A. Cantalini/L. Hargreaves</p> <p>THAT the consent agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>	
<p>6.</p>	<p><u>New Business</u></p> <p>There was no new business.</p>	
<p>7.</p>	<p><u>Adjournment</u></p>	

	<p>2021 June 14 – MOTION 6: S. Biber/A. Cantalini</p> <p>THAT the June 14, 2021 Council meeting be adjourned.</p> <p style="text-align: right;">CARRIED</p> <p>The meeting was adjourned at 9:37 AM.</p> <p>K. WESTFALL-CONNOR C. FLITTON</p> <p>_____</p> <p>K. Westfall-Connor, RMT C. Flitton President Registrar & CEO</p>	
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