

**The COLLEGE OF MASSAGE THERAPISTS OF ONTARIO
BY-LAW No. 12**

Professional Corporations

Interpretation

- 1. In this By-law,**
- a) "Act" means the *Massage Therapy Act, 1991*, S.O. 1991, c. 27, and the regulations made there-under, and includes the Code which is deemed by the *RHPA* s. 4 to be part of the Act;**
 - b) "appointed Council member" means a person appointed to Council by the Lieutenant Governor in Council;**
 - c) "By-laws" means all by-laws of the College;**
 - d) "Code" means the Health Professions Procedural Code, which is Schedule 2 of the *RHPA*;**
 - e) "College" means the College of Massage Therapists of Ontario;**
 - f) "Council" means the governing body of the College that shall manage and administer its affairs, the members which are either elected or appointed in accordance with the Act and the By-laws;**
 - g) "Council member" means an elected or appointed member of the Council;**
 - h) "elected Council Member" means a member of the College elected to Council in accordance with the Act and the By-laws;**
 - i) "Registrar" means the Registrar of the College or, in case of the absence or inability of the Registrar, the Deputy Registrar;**
 - j) "*RHPA*" means the *Regulated Health Professions Act, 1991*, S.O. 1991, c. 18, and the regulations made there under, and includes the Code.**
 - k) "Professional Corporation" means the incorporated business of an individual or group of massage therapists providing massage therapy services.**

Professional Corporation

- 2. Every member of the College shall, for every professional corporation of which the member is a shareholder, provide in writing the following information on the application and annual renewal forms for a certificate of authorization, upon the written request of the Registrar within 30 days and upon any change in the information within 30 days of the change:**
- (1) the name of the professional corporation as registered with the Ministry of Consumer and Business Services,**
 - (2) any business names used by the professional corporation,**
 - (3) the name, as set out in the Register, and registration number of each shareholder of the professional corporation,**
 - (4) the name, as set out in the Register, of each officer and director of the professional corporation, and the title or office held by each officer and director,**

- (5) the principle practice address, telephone number, facsimile number, and e-mail address of the professional corporation,
 - (6) the address, telephone number, and facsimile number of all other locations, other than the residences of clients, at which the professional services offered by the professional corporation are provided, and
 - (7) a brief description of the professional activities carried out by the professional corporation
3. The information specified in subsection 2 is designated as public for the purposes of paragraph 4 of subsection 23(3) of the *Health Professions Procedural Code*.

Fees

4. The following fees will be the amounts specified in By-law No. 7, Miscellaneous Fee Schedule.

- (1) application for certificate of authorization, including a reinstatement of a certificate of authorization, for a professional corporation,
- (2) annual renewal of a certificate of authorization,
- (3) an administrative fee for each notice sent by the Registrar, due within 30 days of the notice being sent to a professional corporation or a member listed in the College's records as a shareholder in a professional corporation, for failure of the corporation or the member to renew the certificate of authorization on time, and
- (4) issuing a document or certificate respecting a professional corporation, other than the first certificate of authorization or the annual renewal of a certificate of authorization.

Administration

5. This By-law is to be administered by the Registrar.
6. This By-law comes into force on the date enacted.

Enacted this 24th day of June, 2002