

## By-Law No. 8, "The Register"

### The COLLEGE OF MASSAGE THERAPISTS OF ONTARIO BY-LAW No. 8

#### The Register and Member Information

##### Interpretation

1. In this By-law,
  - a) "Act" means the *Massage Therapy Act, 1991*, S.O. 1991, c. 27, and the regulations made thereunder, and includes the Code which is deemed by the *RHPA* s. 4 to be part of the Act;
  - b) "Appointed Council member" means a person appointed to Council by the Lieutenant Governor in Council;
  - c) "By-laws" means all by-laws of the College;
  - d) "*Code*" means the Health Professions Procedural Code, which is Schedule 2 of the Regulated Health Professions Act, 1991 ;
  - e) "College" means the College of Massage Therapists of Ontario;
  - f) "Council" means the governing body of the College that shall manage and administer its affairs, the members which are either elected or appointed in accordance with the Act and the By-laws;
  - g) "Council member" means an elected or appointed member of the Council;
  - h) "*Elected Council Member*" means a member of the College elected to Council in accordance with the Act and the By-laws;
  - i) "Registrar" means the Registrar of the College or, in case of the absence or inability of the Registrar, the Associate Registrars;
  - j) "RHPA" means the *Regulated Health Professions Act, 1991*, S.O. 1991, c. 18, and the Regulations made thereunder, and includes the Code.

##### General

2. The Registrar shall maintain the Register.

##### Contents of the Register Required by this By-law

3. The Register shall contain the following information that shall be available to the public:
  - a) The name, business address business telephone number and business web address of each place of practice of the member.
  - b) the date of most recent suspension of a certificate, the reason for the suspension, and the date the certificate was reinstated;
  - c) the date of the most recent revocation of a certificate, the reason for the revocation, and the date the certificate was restored;
  - d) any information provided by a member on languages in which the member can communicate with clients, including languages used to communicate with speech or hearing impaired clients;

- e) information about any other health professions in Ontario of which the member is a member;
  - f) information about any other jurisdictions in which the member is registered as a massage therapist.
  - g) the gender of the member;
  - h) if the member has died, a notation to this effect and the date of death;
  - i) the date of first registration as a massage therapist in Ontario;
4. The Register shall contain the following information that shall not be available to the public:
- a) whether the member has indicated a preference to communicate with the College in French;
  - b) the member's electoral district for elections to the Council;
  - c) the birth date of the member;
  - d) any information provided by the member regarding formal post-secondary education obtained by the member, including the name of the institution and year of graduation.
  - e) e-mail address.
  - f) the certificate number assigned to the member at the time of first registration.

#### Information Required of Members

5. A member shall provide to the College *annually*, in the form prescribed by the Registrar and by the deadline prescribed by the Registrar, the following information:
- a) the member's principal place of practice;
  - b) the member's principal place of residence;
  - c) the addresses and telephone numbers, facsimile numbers of all locations in which the member practises the profession, and the practice names, if any;
  - d) information about any other health professions in Ontario of which the member is a member;
  - e) information about any other jurisdictions in which the member is registered as a massage therapist;
  - f) the gender of the member;
  - g) proof of professional liability insurance that meets the requirements;
  - h) a declaration of compliance with the terms and conditions of the certificate of registration in the form provided.
  - i) a conviction for a criminal offence or an offence
  - j) a finding of professional misconduct, incompetency or incapacity in Ontario in relation to another health profession or in another jurisdiction in relation to the profession or another health profession.
  - k) a proceeding for professional misconduct, incompetency or incapacity, in Ontario in relation to another profession or in another jurisdiction in relation to the profession or another health profession.
  - l) the member's email address.

- m) the preferred address for College correspondence.  
the number of hours of direct client care provided by the member;
- 6. A member must notify the Registrar within fourteen days of any change of name, location of principal place of practice, practice name, business telephone number, e-mail address or principal residence in writing, including a certified true copy of proof of any change of name.

Administration

- 7. This By-law shall be administered by the Registrar.
- 8. This By-law comes into force on the date enacted.

Enacted this 19<sup>th</sup> day of November 1999  
Amended this 22<sup>nd</sup> day of September 2003  
Amended this 20<sup>th</sup> day of September 2004  
Amended this 26<sup>th</sup> day of November 2007  
Amended this 4<sup>th</sup> day of February 2008  
Amended this 10<sup>th</sup> day of November 2008  
Amended this 22<sup>nd</sup> day of May 2009